

**Greater Raleigh Area Chapter-AACN
Nominations/Willingness to Serve Form**

I, _____ am willing to serve in the following position(s):

I, _____ would like to nominate _____ for the following position(s):

Two-year commitment

2 year service commitment:

July 2013 - June 2014 Elect Position

July 2014-June 2015 Full Position

President - Elect

The President-Elect is a two-year commitment. The President-elect is a member of the Board of Directors who provides continuity in leadership for the chapter. During the President-Elect year, he/she will become familiar with the responsibilities of the President in preparation for succession to the position. In addition, the President-Elect will prepare to perform the duties of the President, in the event of his/her absence or due to the President's inability to fulfill the responsibilities of his/her role.

Treasurer-Elect

The Treasurer-Elect is a two-year commitment; the first year serving as the Treasurer-Elect, and the second year as the GRAC Chapter Treasurer. During the Treasurer-Elect year he/she will become familiar with chapter's finances, record keeping, and other responsibilities of the position in preparation for assuming the Treasurer's position. The Treasurer-Elect should be prepared to perform the duties of the Treasurer, in the event of his/her absence, or due to the Treasurer's inability to fulfill the responsibilities of the role. The Treasurer-Elect is a voting member of the Board of Directors.

Secretary-Elect

The Secretary-Elect is a two-year commitment; the first year serving as the Secretary-Elect and the second year as the GRAC Chapter Secretary. The secretary is responsible for communication in the chapter between board members, the general chapter membership and the community. The secretary is responsible for minute taking at chapter board meetings and other recording needs. In addition, the secretary will provide continuity of chapter proceedings through record keeping of all official activities. The position of secretary is a two year commitment and serves as a voting member of the board.

One-year commitment

July 2013 - June 2014

Membership Chair

The Membership Chair is a one-year commitment for 2013-2014 and is responsible for maintaining all GRAC membership record keeping.

Program Chair

The Program Chair is a one-year commitment for 2013-2014 The Program Chairperson plans, coordinates and evaluates all educational and chapter programs.

Webmaster

The Webmaster is a one-year commitment for 2013-2014 and is responsible for maintaining the Greaterraleighchapter.com website. The web page is a vital means of communication between the chapter and both current and potential members.

Signature of Nominee/Nominator _____ **Date:** _____

Email completed form to k2kowalski@gmail.com
Attention/Email subject line: GRAC nominating committee
Nomination forms are due by March 17st, 2013